



**United States Bankruptcy Court  
Eastern District of Pennsylvania**

Richard E. Fehling, Chief Judge  
Timothy B. McGrath, Clerk of Court

**Requirements For Filing A Bankruptcy Petition**

**Voluntary Petition**

	Chapters						
	7	9	11	11 <i>Small Business</i>	12	13	15
Petition [signed by all debtors and counsel for debtor(s)]	X		X	X	X	X	
Schedules A/B through J	X		X	X	X	X	
Your Assets and Liabilities and Certain Statistical Information <i>(individual only)</i>	X		X	X	X	X	
Certificate of Credit Counseling	X <i>(i/o*)</i>		X <i>(i/o*)</i>	X <i>(i/o*)</i>	X <i>(i/o*)</i>	X <i>(i/o*)</i>	
Statement of Financial Affairs	X		X	X	X	X	
Matrix	X		X	X	X	X	
Debtor's Statement of Intention <i>(individual only)</i>	X						
List of Twenty (20) Largest Unsecured Creditors			X	X			
List of Equity Security Holders			X	X			
Corporate Resolution <i>(when applicable)</i>	X	X	X	X	X	X	X
Plan					X	X	
Pro Se Debtor's Statement ( <a href="#">Local Form 2016-4</a> )	X		X		X	X	
Statement of Corporation Ownership <i>(when applicable)</i>	X	X	X	X	X	X	X
Disclosure of Compensation ( <a href="#">Form B 2030</a> )	X		X	X	X	X	
Small Business Tax Return				X			
Small Business Statement of Operations				X			
Small Business Balance Sheet				X			
Small Business Case Flow Statement				X			
Statement of Current Monthly Income	X <i>(i/o*)</i>		X <i>(i/o*)</i>			X <i>(i/o*)</i>	
Statement About Your Social Security Numbers ( <a href="#">Form B 121</a> )	X <i>(i/o*)</i>		X <i>(i/o*)</i>		X <i>(i/o*)</i>	X <i>(i/o*)</i>	

**COST**

\$335 <sup>[1]</sup>	\$1717 <sup>[2]</sup>	\$1717 <sup>[2]</sup>	\$1717 <sup>[2]</sup>	\$275 <sup>[3]</sup>	\$310 <sup>[4]</sup>	\$1717 <sup>[2]</sup>
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**INVOLUNTARY PETITION****CHAPTERS**

Petition

7	11
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--(signed by petitioning attorney)

X	X
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--(signed by petitioning creditors, if Pro Se)

List of Creditors

X	X
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**COST**

\$335	\$1717
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**Notes:**

(1) Filing fees are to be paid as follows: cash, money order, check of attorney, certified check or attorney credit card . Checks and money orders are to be made payable to "Clerk, U.S. Bankruptcy Court"

(2) Installment filing fees must be accompanied by an Application and Order ( [Form B 103A \(rev 12/15\)](#)) and filed with Petition

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**(i/o\*) Individual Only**

*Please view the [Bankruptcy Court Miscellaneous Fee Schedule](#) for all apply fee amounts*

<sup>[1]</sup>Chapter 7 Filing fee of \$335; miscellaneous administrative fee of \$75; Trustee's Surcharge of \$15

<sup>[2]</sup>Chapter 9,11,&15 Filing fee of \$1717; Miscellaneous administrative fee of \$550

<sup>[3]</sup>Chapter 12 Filing fee of \$275; Miscellaneous administrative fee of \$75

<sup>[4]</sup>Chapter 13 Filing fee of \$310; Miscellaneous administrative fee of \$75