

UNITED STATES BANKRUPTCY COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA
CASE MANAGEMENT ELECTRONIC CASE FILES (CM/ECF) SYSTEM

PARTICIPANT REGISTRATION FORM

This form is to be used to register for FILING PRIVILEGES for filing documents via the Internet component of the Case Management/Electronic Case Files system (hereafter CM/ECF), in the United States Bankruptcy Court for the Eastern District of Pennsylvania. A registered participant will have the privilege of filing documents with the Clerk's Office via the Internet.

The following information is required for CM/ECF registration in the Live Database:

Name (First, Middle, Last): _____ Bar ID# _____
Firm Name: _____ State of _____
Mailing Address: _____ Admission: _____
Telephone Number: _____ E-mail _____

I am requesting the following privileges (select one only) _____ Attorney _____ Trustee

I (or my authorized employee) _____ (Name and position) have completed

CM/ECF bankruptcy training at the following location _____

I am an attorney who represents parties in the Eastern District of PA on a pro hac vice basis by order dated _____ in case number _____

I prefer to receive notices in _____ HTML format or _____ text format.

I prefer to receive _____ separate notices for each filing or _____ daily summary report of all filings.

By signing and submitting this registration form, I agree to abide by the following requirements:

1. Pursuant to Federal Rule of Bankruptcy Procedure 9011, every pleading, motion and other paper shall be signed by at least one attorney of record and that the signatures shall be indicated by "s/" and the typed name of the person signing in the following format: As/Jane Smith@ on the signature line. My password constitutes my signature.
2. The login and password for filing via the Internet shall be used exclusively by me and by any of my employees to whom I give authorization. I will not knowingly permit my login and password to be used by anyone who is not so authorized.
3. I will immediately contact the Clerk's Office IT Dept. at 215-408-2860 to report any suspected compromise of my password.
4. I waive any right to service by personal service or by first class mail and consent to electronic service, except with regard to service of a summons and complaint under FRBP 7004. I will receive service of documents and any docket activity electronically pursuant to FRBP 9030, where service of documents is otherwise permitted by first class mail. In so doing, I agree to maintain a current and active e-mail address to receive notification in CM/ECF.
5. I will abide by all of the requirements set forth in the Standing Order of the court and the User's Manual governing electronic case filing relating to the filing, signing, maintaining and verifying of pleadings and papers in the CM/ECF system currently in effect and any changes or additions that may be made later.

_____ I declare, under penalty of perjury, that I am currently admitted to practice before the bar of the U.S. District Court for the Eastern District of PA and that I am currently in good standing.

_____ I am a party to a pending action who is not represented by an attorney. The court has permitted me to register as a Filing User in the electronic filing system in the matter of: _____ (Caption and case no.)

Applicant Name (Please Print)

Applicant Signature (Wet Signature)

Date:

Mail or deliver this completed form to:

U.S. Bankruptcy Court
ATTN: IT Department
900 Market Street, Suite 400
Philadelphia, PA 19106-4299

FOR INTERNAL USE ONLY

Application Processed by: _____
Deputy Clerk

Date Received _____