

UNITED STATES BANKRUPTCY COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA
CASE MANAGEMENT ELECTRONIC CASE FILES (CM/ECF) SYSTEM

LIMITED FILER PRIVILEGES REGISTRATION FORM

This form is to be used by **PERSONAL FINANCIAL MANAGEMENT COURSE PROVIDER or CREDITOR** to register for **LIMITED FILING PRIVILEGES** to electronically file documents via the Internet component of the Case Management/Electronic Case Files system (hereafter CM/ECF), in the United States Bankruptcy Court for the Eastern District of Pennsylvania.

NOTE: If you are an attorney, do not complete this form. Complete the attorney filer registration form.

I am requesting the following privileges (select one only) Personal Financial Management Course Provider Creditor

Name (First, Middle, Last): _____

Title: _____

Entity Name: _____

Mailing Address: _____

Telephone Number: _____ E-mail _____

By signing and submitting this registration form, I agree to abide by the following requirements:

1. I, the limited filer, agree that a filing made with my judiciary login and password constitutes my signature for all purposes, including the Federal Rules of Bankruptcy Procedures and the local rules of the court, and shall have the same force and effect as if I had affixed my signature on a paper document being filed. Signatures will be indicated by "/s/" and the typed name of the person signing in the following format: "/s/ Jane Smith" on the signature line. My password constitutes my signature.
2. I agree to adhere to the local rules, orders, policies, and procedures governing electronic filing for the court. I understand that a limited filer's privileges are narrow in scope. The court reserves the right to modify these options or add additional options as deemed necessary.
3. I agree to protect the security of my password and agree to change my password through my CM/ECF account if I suspect it has been compromised and will immediately notify the Clerk's Office IT Dept. at 215-408-2860.
4. If the court determines that limited filers may receive service/notice electronically, then I expressly consent to service and notice by electronic means from the court and other filing users in all cases, except with regard to service of a summons and complaint under FRBP 7004. I will receive service of documents and any docket activity electronically pursuant to FRBP 9030, where service of documents is otherwise permitted by first class mail. In so doing, I agree to maintain a current and active e-mail address to receive notification in CM/ECF.
5. **I understand that, if I am a provider of a post-petition instructional course concerning personal financial management and I am filing a certificate of the debtor's completion of the course, the certificate must be timely filed in accordance with Fed. R. Bankr. P. 1007(c). I understand that my limited filer privileges may be revoked if I do not file a certificate of a debtor's completion of the course in a timely manner, as failure to do so could result in the closing of the debtor's case without a discharge. I understand that, if my filing privileges are revoked by the court, the court will notify the Executive Office for U.S. Trustees of the revocation.**
6. I will abide by all of the requirements set forth in the Standing Order of the court and the User's Manual governing electronic case filing relating to the filing, signing, maintaining and verifying of pleadings and papers in the CM/ECF system currently in effect and any changes or additions that may be made later.

Applicant Name (Please Print)

Applicant Signature (Wet Signature)

Date:

Mail or deliver this completed form to: U.S. Bankruptcy Court
ATTN: IT Department
900 Market Street, Suite 400
Philadelphia, PA 19106-4299