

UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

In re:

AMENDMENT 1 TO STANDING
ORDER M-03-3005, PROVISIONS
FOR ELECTRONIC CASE FILING,

: Standing Order

M 03-3011

:
:

ORDER

AND NOW this 25th day of November, 2003, this Court having issued Standing Order No. 03-3005 on April 1, 2003 providing for the implementation of electronic case filing in this Court;

And that Standing Order approved Exhibit A attached thereto (Procedures for Filing, Signing and Verifying Pleadings and Papers by Electronic Means);

And it now becomes necessary to amend Exhibit A by reason of this Court's requirement, effective December 1, 2003, that all attorneys who are not "Filing Users" (i.e., holding a court-issued log-in to the Electronic Filing System) submit a PDF formatted computer disk along with a paper copy of any document to be filed, or scan any paper copy of a document to be filed;

Accordingly, it is hereby ORDERED that, effective December 1, 2003, Section 1. Scope of Electronic Filing, paragraphs a. and c. are amended as follows:

a. Effective April 1, 2003, all cases will be assigned to the Electronic Filing System. Except in exceptional circumstances preventing a person with a court-issued login and password (“Filing User”) from filing electronically or as otherwise provided in paragraph 5 and 6 below, all petitions, motions, memoranda of law, or other pleadings and documents required to be filed with the court thereafter must be electronically filed by the Filing User. Once registered, a Filing User may withdraw from participation in the Electronic Filing System by providing the clerk’s office with written notice of the withdrawal.

c. Notwithstanding the foregoing, attorneys and others who are not Filing Users in the Electronic Filing System are not required to electronically file pleadings and other papers in a case assigned to the System provided, however, that any paper document presented for filing shall be accompanied by a computer disk containing a copy of the document in Portable Document Format (PDF). Attorneys who are unable to create and submit computer disks in PDF format may scan the paper document utilizing a document scanner that will be available in the Clerk’s Office. Documents not accompanied by a PDF formatted disk or scanned by the attorney shall be found deficient and may, after notice to counsel with an opportunity to cure the defect, be stricken by the Court.

For the Court:



BRUCE FOX
Chief Bankruptcy Judge