## UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF PENNSYLVANIA

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In re:

## PROCEDURES FOR PRO SE INVOLUNTARY PETITIONS

MISCELLANEOUS CASE NO.

3016

## ORDER

AND NOW, this <u>5</u> day of October, 2011, it is hereby ORDERED that:

(1) The order entered on June 28, 2007, in In Re Procedures for Pro Se Involuntary Petitions, Miscellaneous No. 07-3009, is VACATED.

(2) The clerk shall reinstate the following procedure, as originally set forth in this court's order of July 22, 2004, at Miscellaneous Case No. 04-3006, when an involuntary petition is filed by a pro se petitioner against an alleged debtor::

(a) The clerk shall accept the involuntary petition for filing, along with the payment of all required filing fees. The petition shall be randomly assigned to a judge and a miscellaneous case number shall be assigned to the involuntary petition. The fact of the involuntary filing shall be entered on the court's Miscellaneous Docket identifying the putative debtor by initials and without entering that information into CM/ECF. The clerk shall provide a copy of the petition to the assigned judge forthwith.

(b) The clerk shall not provide the petitioner with a time-stamped copy of the involuntary petition before an Order for Relief is entered unless specifically authorized by the assigned judge. (c) The clerk may provide the petitioner with a receipt for the payment of the filing fee that indicates that the fee was paid in connection with the filing of an involuntary petition. However, the receipt shall not indicate the name of the alleged debtor.

(d) Unless the assigned judge directs otherwise, the clerk shall issue a summons. However, the summons shall not be delivered to the petitioner. Instead, the clerk shall serve the summons on the alleged debtor by mail in accordance with Fed. R. Bankr. P. 7004.

(e) Pursuant to 11 U.S.C. §107(b)(2), unless a specific order is entered by the assigned judge to the contrary, or until an Order for Relief is entered against the alleged debtor, the clerk shall take all steps necessary to:

(i) maintain a paper file of all pleadings and documentsfiled in the case;

(ii) insure that none of the pleadings or other documents filed in connection with the case were reviewed by the public, except with the express permission of the assigned judge; and

(iii) insure that no copies of any pleadings or documents shall be available on the court's CM/ECF system unless the assigned judge directs the clerk to electronically image these documents and open a case on the court's CM/ECF system.

(f) The clerk shall deliver a copy of this order to the petitioner and direct his or her attention to paragraph (g) below.

(g) The petitioner shall not inform any third-party of the filing of the involuntary petition without the specific written authorization of the assigned judge.

BY THE COURT:

STEPHEN RASLAVICH, Chief U. S. Bankruptcy Judge

Since Py BRUCE I. S. Bankruptcy Judge

ERIC L. FRANK, U. S. Bankruptcy Judge

RIGHARD E. FEHLING, U. S. Bankruptcy Judge MA JEAN K. FITZSIMON, U. S. Bankruptcy Judge

MAGDELINE D. COLEMAN, U. S. Bankruptcy Judge