



**United States Bankruptcy Court
Eastern District of
Pennsylvania**

Magdeline D. Coleman, Chief Judge
Timothy B. McGrath, Clerk of Court

**Requirements For Filing A Bankruptcy Petition
Voluntary Petition**

	Chapters						
	7	9	11	11 <i>Small Business</i>	12	13	15
Petition [signed by all debtors and counsel for debtor(s)]	X		X	X	X	X	
Schedules A/B through J	X		X	X	X	X	
Your Assets and Liabilities <i>A Summary of Both Individual and non-individual require A Summary of Your Assets and Liabilities. The individual form has more in the title.</i>	X		X	X	X	X	
Certificate of Credit Counseling	X(i/o*)		X (i/o*)	X(i/o*)	X(i/o*)	X(i/o*)	
Statement of Financial Affairs	X		X	X	X	X	
Matrix	X		X	X	X	X	
Debtor's Statement of Intention (individual only)	X						
List of Twenty (20) Largest Unsecured Creditors			X	X			
List of Equity Security Holders			X	X			
Corporate Resolution (when applicable) Plan	X	X	X	X	X	X	X
Pro Se Debtor's Statement (Local Form 2016-4)	X		X		X	X	
Statement of Corporation Ownership (when applicable)	X	X	X	X	X	X	X
Disclosure of Compensation (Form B 2030)	X		X	X	X	X	
Small Business Tax Return				X			
Small Business Statement of Operations				X			

Small Business Balance Sheet						X
Small Business Cash Flow Statement						X
Statement of Current Monthly Income	X(i/o*)		X (i/o*)			X(i/o*)
Statement About Your Social Security Numbers (Form B 121)	X(i/o*)		X(i/o*)		X(i/o*)	X(i/o*)
COST	\$338 ^[1]	\$1738 ^[2]	\$1738 ^[2]	\$1738 ^[2]	\$278 ^[3]	\$313 ^[4]

CHAPTERS

INVOLUNTARY PETITION

Petition	7	11
--(signed by petitioning attorney)	X	X
--(signed by petitioning creditors, if Pro Se)		
List of Creditors	X	X
COST	\$338	\$1738

Notes:

(1) Filing fees are to be paid as follows: cash, money order, check of attorney, certified check or attorney credit card . Checks and money orders are to be made payable to "Clerk, U.S. Bankruptcy Court"

(2) Installment filing fees must be accompanied by an Application and Order ([Form B 103A \(rev 12/15\)](#)) and filed with Petition

(i/o*) Individual Only

Please view the **Bankruptcy Court Miscellaneous Fee Schedule** for all applicable fee amounts

^[1]Chapter 7 Filing fee of \$338; miscellaneous administrative fee of \$78; Trustee's Surcharge of \$15

^[2]Chapter 9,11,&15 Filing fee of \$1738; Miscellaneous administrative fee of \$571

^[3]Chapter 12 Filing fee of \$278; Miscellaneous administrative fee of \$78

^[4]Chapter 13 Filing fee of \$313; Miscellaneous administrative fee of \$78