



**United States Bankruptcy Court  
Eastern District of Pennsylvania**

Eric L. Frank, Chief Judge  
Timothy B. McGrath, Clerk of Court

**Requirements For Filing A Bankruptcy Petition**

**Voluntary Petition**

	Chapters						
	7	9	11	11 <i>Small Business</i>	12	13	15
Petition [signed by all debtors and counsel for debtor(s)]	X		X	X	X	X	
Schedules A through J	X		X	X	X	X	
Statistical Summary	X		X	X	X	X	
Summary of Schedules	X		X	X	X	X	
Certificate of Credit Counseling	X(i/o*)		X (i/o*)	X(i/o*)	X(i/o*)	X(i/o*)	
Statement of Financial Affairs	X		X	X	X	X	
Matrix	X		X	X	X	X	
Debtor's Statement of Intention (individual only)	X						
List of Twenty (20) Largest Unsecured Creditors			X	X			
List of Equity Security Holders			X	X			
Corporate Resolution (when applicable)	X	X	X	X	X	X	X
Plan					X	X	
Pro Se Debtor's Statement	X		X		X	X	
Statement of Corporation Ownership (when applicable)	X	X	X	X	X	X	X
Disclosure of Compensation FRBP 2016(b)	X			X	X	X	
Small Business Tax Return				X			
Small Business Statement of Operations				X			
Small Business Balance Sheet				X			
Small Business Case Flow Statement				X			
Statement of Current Monthly Income	X(i/o*)		X (i/o*)			X(i/o*)	

<b>COST</b>	<b>\$335<sup>[1]</sup></b>	<b>\$1717<sup>[2]</sup></b>	<b>\$1717<sup>[2]</sup></b>	<b>\$1717<sup>[2]</sup></b>	<b>\$275<sup>[3]</sup></b>	<b>\$310<sup>[4]</sup></b>	<b>\$1717<sup>[2]</sup></b>
<b>INVOLUNTARY PETITION</b>	<b>CHAPTERS</b>						
Petition	<b>7</b>		<b>11</b>				
--(signed by petitioning attorney)	<b>X</b>		<b>X</b>				
--(signed by petitioning creditors, if Pro Se)							
List of Creditors	<b>X</b>		<b>X</b>				
<b>COST</b>							
	<b>\$335</b>		<b>\$1717</b>				

- Notes:**
- (1) Filing fees are to be paid as follows: cash, money order, check of attorney, certified check or attorney credit card . Checks and money orders are to be made payable to "Clerk, U.S. Bankruptcy Court"
- (2) Installment filing fees must be accompanied by an Application and Order ( [Form B3A \(rev 12/14\)](#) )and filed with Petition

(i/o\*) Individual Only

Please view the Bankruptcy Court Miscellaneous Fee Schedule for all apply fee amounts

<sup>[1]</sup>Chapter 7 Filing fee of \$335; Miscellaneous administrative fee of \$75; Trustee's Surcharge of \$15

<sup>[2]</sup>Chapter 9,11,&15 Filing fee of \$1717; Miscellaneous administrative fee of \$550

<sup>[3]</sup>Chapter 12 Filing fee of \$275; Miscellaneous administrative fee of \$75

<sup>[4]</sup>Chapter 13 Filing fee of \$310; Miscellaneous administrative fee of \$75