



**United States Bankruptcy Court
Eastern District of Pennsylvania**

Eric L. Frank, Chief Judge
Timothy B. McGrath, Clerk of Court

Requirements For Filing A Bankruptcy Petition

(revised 6/1/14)

Voluntary Petition

	Chapters						
	7	9	11	11	12	13	15
				<i>Small Business</i>			
Petition [signed by all debtors and counsel for debtor(s)]	X		X	X	X	X	
Schedules A through J	X		X	X	X	X	
Statistical Summary	X		X	X	X	X	
Summary of Schedules	X		X	X	X	X	
Certificate of Credit Counseling	X (i/o*)		X (i/o*)	X (i/o*)	X (i/o*)	X (i/o*)	
Statement of Financial Affairs	X		X	X	X	X	
Matrix	X		X	X	X	X	
Debtor's Statement of Intention (individual only)	X						
List of Twenty (20) Largest Unsecured Creditors			X	X			
List of Equity Security Holders			X	X			
Corporate Resolution (when applicable)	X	X	X	X	X	X	X
Plan					X	X	
Pro Se Debtor's Statement	X		X		X	X	
Statement of Corporation Ownership (when applicable)	X	X	X	X	X	X	X
Disclosure of Compensation FRBP 2016(b)	X			X	X	X	
Small Business Tax Return				X			
Small Business Statement of Operations				X			
Small Business Balance Sheet				X			
Small Business Case Flow Statement				X			
Statement of Current Monthly Income	X (i/o*)		X (i/o*)			X (i/o*)	

COST	\$335^[1]	\$1717^[2]	\$1717^[2]	\$1717^[2]	\$275^[3]	\$310^[4]	\$1717^[2]
INVOLUNTARY PETITION	CHAPTERS						
Petition	7		11				
--(signed by petitioning attorney)	X		X				
--(signed by petitioning creditors, if Pro Se)							
List of Creditors	X		X				
COST							
	\$335		\$1717				

- Notes:**
- (1) Filing fees are to be paid as follows: cash, money order, check of attorney, certified check or attorney credit card . Checks and money orders are to be made payable to "Clerk, U.S. Bankruptcy Court"
- (2) Installment filing fees must be accompanied by an Application and Order ([Form B3A \(rev 6/14\)](#))) and filed with Petition

(i/o*) Individual Only

Please view the Bankruptcy Court Miscellaneous Fee Schedule for all apply fee amounts

^[1]Chapter 7 Filing fee of \$335; Miscellaneous administrative fee of \$75; Trustee's Surcharge of \$15

^[2]Chapter 9,11,&15 Filing fee of \$1717; Miscellaneous administrative fee of \$550

^[3]Chapter 12 Filing fee of \$275; Miscellaneous administrative fee of \$75

^[4]Chapter 13 Filing fee of \$310; Miscellaneous administrative fee of \$75